



National Finance Center Customer Notification

Date of Notification: December 22, 2010

Subject: EPIC Web HCUP Change

Database/Customer(s) Affected: All

Dear Customer:

Formerly, when a HCUP package was created in EPIC Web, the agency may have received a message “HCUP package already exists.” In order to clear the error message, the agency contacted the National Finance Center’s (NFC) Payroll/Personnel Call Center to request deletion of the residual HCUP package.

In Pay Period 24, 2010, NFC implemented a change in EPIC Web to systemically delete residual HCUP packages. The implementation of this change should eliminate the error message “HCUP package already exists” and also eliminate the need to contact NFC about residual HCUP packages. Please note that this change was only implemented in EPIC Web, not EPIC client. NFC requests that agencies ensure that all HCUP packages are created in EPIC Web.

If you have any questions regarding this notification, please contact NFC’s Payroll/Personnel Call Center at 1-800-981-3026 or 1-504-426-6455 (Option 3, then Option 2).

JKC/M5-11-036/052

“Tip of the Week”

The IRS will allow employees the option to file their tax return with a printout of an electronically delivered version of their W-2 for Tax Year 2010. Employees who are established users of NFC's EPP can print this electronic version of the W-2 for Tax Year 2010 (via NFC's Web site at www.nfc.usda.gov) for submission with their tax return. The 2010 W-2's will be available on the EPP in January 2011.